



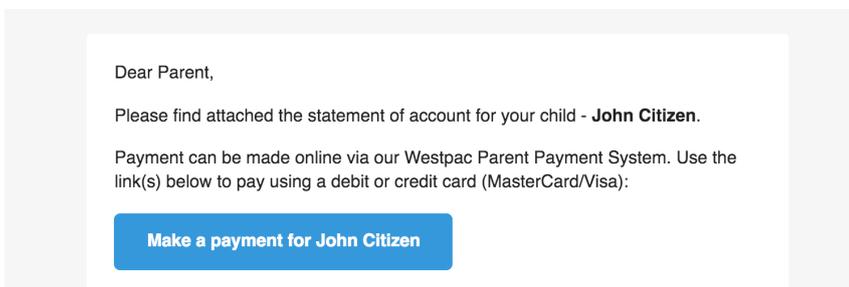
School Bytes

Online Payment Guide

Our school will be sending student statements of account & payment requests directly to parents/caregivers via email using a system called School Bytes. These emails include a link to make secure payment online through the Westpac Parent Online Payment (POP) system (Visa & Mastercard credit/debit cards accepted).

To make an online payment, please follow the steps below:

1. You will receive an email from the following email address (noreply@mail.schoolbytes.education).



2. Click the payment button in the email. Any attachments to the email will be included as links at the bottom of the email.



Security tip: Hover your mouse over the button to verify that the link is taking you to www.parentpayments.com.au which is the secure payment portal.

3. On this portal, you will see a list of all currently owing items for your child. By default, all items are selected/ticked for payment. A language translation feature is available in the top right corner of the page.

<input checked="" type="checkbox"/>	Date Added	Item Name	Amount	Paid	Balance (\$)
<input checked="" type="checkbox"/>	07/09/2020	Zoo Trip / Food Charge	\$12.00	\$0.00	12.00

- If you wish to change the amount you would like to pay for an item, enter the desired amount in the number field under the 'Balance (\$)' column.

To not pay for a certain item, untick the checkbox in the left-hand column of the table next to the item you wish to remove.

<input checked="" type="checkbox"/> Date Added	Item Name	Amount	Paid	Balance (\$)
<input checked="" type="checkbox"/> 07/09/2020	Zoo Trip / Food Charge	\$12.00	\$0.00	12.00

- Once you have selected what items you wish to pay, enter **your** name, phone number and email address under 'Payer Details'. This allows the school to identify which parent/caregiver is making the payment. A receipt will be emailed to the address that is provided and will be issued in the name that is entered.

Now press the 'Next' button which will open a pop-up box to finalise your online payment.

Grand Total: \$12.00

[+ Add Other Item](#)
[% Split Payment](#)

Grand Total: \$12.00

Payer Details

Your Name:

Contact Phone Number:

Contact Email Address:

Payments are processed securely using Westpac QuickStream.

[Next >](#)

- Within the pop-up box, enter your credit card details into the relevant fields, then press 'Submit Payment'. Please note that this can take up to a minute to process (do not close your browser during this time).

Grand Total: \$12.00

[+ Add Other Item](#)
[% Split Payment](#)

Grand Total: \$12.00

Make a payment for Lillian Carpenter
✕

Cardholder name

Credit card number VISA

Expiry date /

CVN

Grand Total: \$12.00

This site is protected by reCAPTCHA and the Google Privacy Policy and Terms of Service apply.

Close
Submit Payment

To pay for another child in the family, return to the original email you received and click the payment button with the next child's name on it.

Payments made online can take up to 2 business days to be processed by the school and reflected on the payment portal.

The payment button/link located within the email remains active for 12 months from the date it was sent. This means that at any point within this period you can use this link to see what items are currently owing for your family and make payments.

For information relating to the security & privacy of this service, please refer to the following webpage: <https://education.nsw.gov.au/content/dam/main-education/public-schools/going-to-a-public-school/media/documents/School-Bytes-Student-Privacy-Information.pdf>