



**LEVEL 3  
RETURN TO THS  
STUDENTS & FAMILIES  
HANDBOOK Q&A  
2021**

## How will the new Level 3 restrictions affect me?

Under Level 3 guidelines, Toronto High School is continuing to restrict activities to established year levels and cohorts. There will continue to be limits to visitors and some school activities.



### i. Face Masks

- For Level 3, masks must be worn indoors by all students and staff while at school (unless eating, drinking or exercising).
- It is still mandatory for all staff and students to carry a mask with them at all times.
- Students who have a medical exemption or believe they have a valid reason to not wear a face mask must discuss this with the Principal or Deputy Principal ASAP. Students with a mask exemption will be provided with a Mask Exemption Pass.

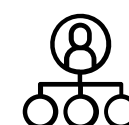
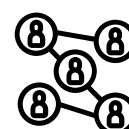


### ii. Limiting Student Interactions

Under Level 3 guidelines, Toronto High School, where practical, will continue to restrict activities to established student year levels:



- Roll Call will be back outside each morning in the quad, in year group roll call lines, with social distancing between each year group (except Tuesdays when Roll Call is in Period 1 classes).
- Bell times will revert to original bell times (see Appendix 1).
- Tuesday Afternoon Sport for Years 9 and Years 10 will continue to occur in PDHPE classes. Year 7 and 8 Sport will continue in PDHPE classes as integrated Sport.
- Year 11 will continue to be able to arrive to and leave school following flexible attendance procedures (and upon return of a signed permission note).
- School areas and toilet areas will be allocated to each year level for arrival times, break times and Year 11 students on flexible attendance (refer to Appendix 2).
- Each year level will continue to use their specific canteen line, for pre-orders only.
- The library space will continue to work on a roster system, with each year level allocated a day where the library can be accessed during break times (refer to Appendix 2).
- Students catching afternoon buses will still meet under the COLA in Roll Call groups and wait for Senior Executive directions.
- Student groups (such as Clontarf, Wellbeing groups, SRC and cultural groups) will be operating on a roster system based on year levels until further notice.
- Breakfast and lunch club are still cancelled until further notice.
- Students will be required to practise physical distancing of 1.5m wherever practical.
- All possible school entrances and exits will be open to support the arrival to, and departure of students from school grounds. The double gates on Field Avenue will be open each morning for arrivals.
- Students are encouraged to use the closest possible entry and exits into and out of buildings.
- At the completion of the day, students not catching buses must leave the school grounds immediately.
- Singing, chanting, group repetition and choirs (except for HSC preparation and assessment purposes) have been cancelled until further notice.
- Further advice will be given regarding reorganisation of the Year 12 Graduation Evening and Formal which will occur after completion of the HSC.



### iii. Drop Offs and Parent/Carer Visits to School

- Parents and carers must follow Toronto High School's advice regarding changes to student drop-off and pick-up. This includes staying in the car when dropping off and picking up children if it is safe to do so.
- Parents and carers must:
  - follow the physical distancing advice for the local area and avoid gathering outside school gates
  - remain outside school grounds where possible
  - adhere to mask-wearing requirements in accordance with the Public Health Order
  - sign-in and sign-out using the Service NSW QR code if entering or exiting the school.



### v. Canteen Procedures

Under Level 3 guidelines:

- The canteen will continue to accept pre-orders only. All staff and student orders are to be placed before school, either online or in person before 8:15am.
- The canteen can be accessed during recess and lunch for order collection. There will be signs to direct students to year level lines and markers on the ground to ensure physical distancing.



### vi. Bubblers

Bubblers will be turned on. However, it is recommended that students fill their drink bottles from the taps during break times.



### vii. Uniform Shop

The uniform shop will only operate online or with pre-ordering arrangements in place. Orders will be bundled and available for pick up outside of school hours by prior arrangement with uniform shop staff.



## What will my examinations look like?

- Toronto High School will implement COVID-safe arrangements for examinations to minimise mixing between students, ensure that students are appropriately spaced and that examinations are conducted in well-ventilated rooms and spaces. This will apply to onsite HSC Examinations, the Opportunity Class Placement Test, Check-in Tests and other examinations that may occur throughout Term 4 2021.
- HSC students have been provided with a THS COVID Safe Handbook.
- Minimum Standards Test for Year 12 (HSC 2021) have been postponed for the rest of the year and have moved to an internal process.
- NESAs has announced a number of changes to the 2021 HSC timetables. For more information, refer to the HSC advice.

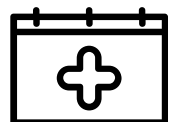


## What health precautions will be taken into consideration?

The wellbeing and safety of our students and staff is our number one priority. Toronto High School will be following the guidelines provided by the department and NSW Health as outlined in this document.



Students are expected to attend school unless they are unwell or have even the mildest symptoms of COVID-19. Any person with any COVID-19 symptoms must be sent home and not return to school unless:



- they have isolated for 10 days, when no medical certificate is available and are symptom free
- they have a negative COVID-19 test result and are symptom free.

In circumstances where children have other medical reasons for recurrent symptoms, a letter from their GP is sufficient to negate the requirement for a negative test.



All students and staff will be required to carry a mask at all times. Refer to page 2 for facemask wearing requirements under Level 3 school operations.



Cleaning and hygiene supplies will continue to be available in all classrooms and administration areas. Students and staff will be required to sanitise their learning space prior to and following the learning sessions.



## What do I need to bring?

Students will need to bring the usual equipment for all subjects they are attending. Students will also need to bring and wear a facemask (unless an exemption applies) and a water bottle that can be filled at the bubblers, as the bubblers will not be available for direct use. It is recommended that students pack a spare mask.



## Are buses running?

Yes, buses are running. Students can continue to travel to and from school as normal. Students will be required to complete a student transport survey to assist the school in contact tracing in the event of a positive COVID-19 case. Please remember that masks are mandatory on public transport and in public transport waiting areas such as a bus stop or train station, for students 12 years and above.



Of an afternoon, students who catch a bus home will be lining up in the year group roll call lines rather than bus lines.

## Should I wear my uniform?

Yes. Full school uniform is required including appropriate requirements for practical subjects.



## What about my assessment tasks?

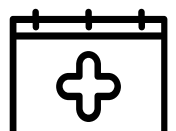
Years 7-10 teachers will continue to test your understanding of course content in a variety of ways and your 2021 performance will be reflected in a yearly report.



Year 11 students commencing their HSC program of study, have been given an assessment schedule handbook that outlines due dates for all assessments from Term 4 2021 through to the completion of the course in 2022.

## What should I do if I am unwell?

If you are unwell, stay home. If you come to school and are unwell, you will be isolated and your parents, carers or emergency contacts will be called to collect you. Students, parents/carers and staff must stay away from school when experiencing even the mildest of COVID-19 symptoms and seek testing. Unwell students and staff must not return to school until they receive a negative result and are symptom free. See page 4 for further information.



## Do not attend school if:

- You have even mild flu-like symptoms (fever, cough, sore/scratchy throat, shortness of breath, loss of taste or sense of smell).
- You are awaiting the results of a COVID-19 test.
- You have been in contact with someone testing positive to COVID-19.
- You have been instructed by NSW Health to self-isolate.
- You have visited a venue of concern as identified by NSW Health.



## What happens if my family decide it is best for me to stay home?

All students are expected to attend and participate in regular timetabled lessons, in-person. If a student is unable to return to school due to an underlying health condition, placing them or a household member at greater risk from the impact of COVID-19:



- Families must provide medical documentation which may include certificates from medical specialists.
- If the medical certificate is provided and accepted by the Principal, THS will continue to provide learning from home materials.
- Students will be expected to submit one piece of work, per class per week to meet participation requirements.



## When will school return to normal?

We're not sure how long this phase will continue, but we will let you know as soon as we can!



## APPENDIX

### 1. Bell Times

<b>MONDAY, WEDNESDAY, THURSDAY, FRIDAY</b>		
ROLL CALL	8.15am	8.30am
PERIOD 1	8.30am	9.30am
PERIOD 2	9.30am	10.30am
RECESS	10.30am	10.45am
PERIOD 3	10.45am	11.45am
PERIOD 4	11.45am	12.45pm
LUNCH 1	12.45pm	1.02pm
LUNCH 2	1.02pm	1.20pm
PERIOD 5	1.20pm	2.20pm
PERIOD 6 (Seniors Only)	2.20pm	3.20pm

<b>TUESDAY- SPORT DAY</b>		
PERIOD 1	8.15am	9.15am
PERIOD 2	9.15am	10.15am
RECESS	10.15am	10.30am
PERIOD 3	10.30am	11.30am
LUNCH 1	11.30am	11.45am
LUNCH 2	11.45am	12.00pm
PERIOD 4/ SPORT	12.00pm	1.00pm
PERIOD 5/ SPORT	1.00pm	2.00pm
STAFF MEETINGS	2.10pm	3.00pm

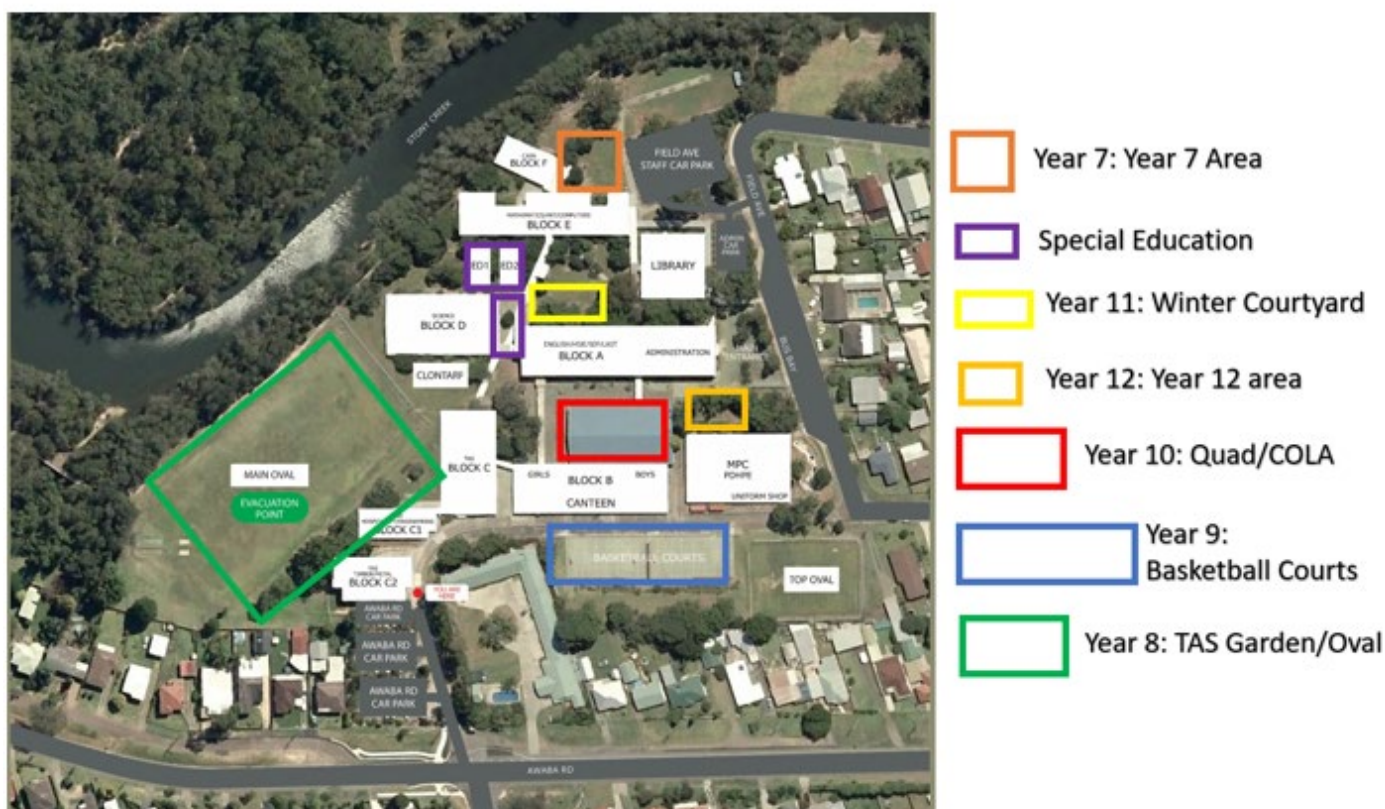
<b>ASSEMBLY DAY</b>		
ROLL CALL	8.15am	8.30am
PERIOD 1	8:30am	9:18am
PERIOD 2	9:18am	10:06am
RECESS	10:06am	10:21am
PERIOD 3	10:21am	11:09am
PERIOD 4	11:09am	11:57am
ASSEMBLY	11:57am	12:57pm
LUNCH 1	12.57pm	1.15pm
LUNCH 2	1.15pm	1.32pm
PERIOD 5	1.32pm	2.20pm
PERIOD 6 (Seniors Only)	2.20pm	3.20pm

## 2. Break Times

Each year level will be required to remain in a designated area within the school before school, recess and lunch (see map below). Students may be out of the area to pick up orders from the canteen, access bathroom areas, and/or fulfil requests to meet with staff. Physical distancing of 1.5m should be maintained, wherever possible.

YEAR LEVEL	ARRIVAL AND BREAKS AREA	WET WEATHER AREA	TOILETS	LIBRARY ROSTER
7	Year 7 Area	Oval End of COLA	Year 7 Toilets	Monday Lunch
8	TAS Garden and Oval	Undercover TAS Garden Areas	Main Quad Toilets	Tuesday Lunch
9	Basketball Courts	Weather sheds	Main Quad Toilets	Wednesday Lunch
10	Quad/COLA	MPC End of COLA	Main Quad Toilets	Thursday Lunch
11	Winter Courtyard	Library	A Block Senior Toilets	Friday Lunch and every recess
12	NA due to HSC	NA due to HSC	NA due to HSC	NA due to HSC
SEIL	Support Unit area and front of D Block	Support Unit area and front of D Block	Main Quad Toilets	With year groups

School Map for Year Level Break Areas



### 3. Level 3 Student Scenarios

*1) I am a Year 11 student (or Year 10 Accelerated student) and have flu-like symptoms. I know I need to stay home and get tested but my symptoms aren't that bad. Also, if I need to wait for a negative test result, I will definitely miss an in-class assessment task. What should I do?*

- Do not attend school.
- Contact a Deputy Principal (10&11) to explain your absence from an assessment task.
- Get tested. Do not return to school for the length of time you have been instructed by NSW Health to self-isolate
- Do not return until you have a negative result, are symptom free, and are no longer required to self-isolate
- Within three days of your return to school, speak to your DP (Year 11) and pick up forms to start the THS Illness/Misadventure process. You will need evidence to support your application. You can also access these forms electronically on the THS Website.

*2) THS is closed for deep cleaning, following a positive COVID-19 case.*

- The Senior Executive will publish information on the THS Facebook page and email students directly with specific advice
- Follow instructions received from NSW Health, if applicable
- If within the HSC exam period, THS also will publish specific information as related to the HSC
- THS will move learning online for the period of time THS is required to be non-operational and while contact tracing is completed.
- Students will access the DoE Learning from Home Hub.

*3) What if my family decide it is best for me not to return to face-to-face learning?*

- All students are expected to attend and participate in their regularly timetabled lessons, in-person, in their regular classrooms.
- If a student is unable to return to school due to an underlying health condition, placing them or a household member at greater risk from the impact of COVID-19:
- Families must provide medical documentation which may include certificates from medical specialists.
- If the medical certificate is provided and accepted by the Principal, THS will continue to provide learning from home materials.
- Students will be expected to submit one piece of work, per class per week to meet participation requirements.

*4) I am required by NSW Health to self-isolate. What should I do?*

- Contact the school and advise of your absence, including anticipated length, and provide evidence of your need to self-isolate. Your absence can then be recorded as Explained - Sick.
- Do not return to school for the length of time you have been instructed by NSW Health to self-isolate.
- If you cannot attend school for two weeks or more, and if the medical documentation is provided and accepted by the Principal, THS will provide learning from home materials via Canvas.
- You will be expected to submit one piece of work, per class per week to meet participation requirements.



- Do not return until you have a negative result or clearance certificate from NSW Health, are symptom free, and are no longer required to self-isolate.
- You must provide evidence of your negative result or clearance certificate from NSW Health at the front office prior to attending Roll Call on the first day of your return to school.

# COVID-safe school operations

	Overview	Guidance on mask wearing
<p><b>Level 1</b></p> <p>School operating in a COVID-safe way</p>	<ul style="list-style-type: none"> <li>Students and staff to not attend school if they have symptoms; negative COVID-19 test required prior to returning to school</li> <li>Parents, carers and visitors are allowed on site</li> <li>QR code check-in and check-out required for all staff and visitors</li> <li>COVID-19 Safety Plans required in line with NSW Health advice (such as large gatherings or events)</li> <li>Activities such as singing, chanting, choirs, bands and school performances allowed in line with broader Health settings</li> </ul>	<ul style="list-style-type: none"> <li>Inter-school sport in line with community sport guidelines</li> <li>Community use in line with broader Health settings</li> <li>SRE/SEE (externally provided religion and ethics classes) operational</li> <li>Community Language Schools operational</li> <li>P&amp;C on site</li> <li>Additional cleaning measures in place</li> </ul> <ul style="list-style-type: none"> <li>Staff and students are supported to wear a mask or face covering should they choose to do so.</li> </ul>
<p><b>Level 2</b></p> <p>COVID-safe; restrictions on activities and non-essential visitors</p>	<p>As per Level 1, and:</p> <ul style="list-style-type: none"> <li>Non-essential visitors not allowed on site (including parents and carers)</li> <li>Staff identified as vulnerable supported to work from home</li> <li>Activities such as singing, chanting, choirs, bands and school performances allowed in outdoor settings only</li> </ul>	<ul style="list-style-type: none"> <li>Assemblies must have COVID-safe practices in place and no parents or carers are allowed</li> <li>Excursions within local government area (LGA) only, and strongly recommended to be outdoors and within walking distance</li> </ul> <ul style="list-style-type: none"> <li>While in indoor settings in schools, masks or face coverings are recommended for all staff, and all students in Year 7 and above.</li> </ul>
<p><b>Level 3</b></p> <p>COVID-safe; face-to-face learning allowed on site; further restrictions on activities and non-essential visitors</p>	<p>As per Level 2, and:</p> <ul style="list-style-type: none"> <li>Mask wearing requirements</li> <li>Introduction of staggered breaks and reduced mingling of student cohorts wherever possible</li> <li>Activities such as singing, chanting, choirs, bands and school performances not permitted</li> <li>School canteens can operate with conditions</li> <li>Exams as per Health approved COVID-safe HSC guide</li> </ul>	<p>While on school sites masks or face coverings are required (unless eating or exercising) for:</p> <ul style="list-style-type: none"> <li>All staff indoors and outdoors</li> <li>Indoors for students in Year 7 and above.</li> </ul> <p>Masks are recommended for primary students for both indoors and outdoors, and also for students in Year 7 and above when outdoors.</p>
<p><b>Level 3 plus</b></p> <p>COVID-safe; face-to-face learning allowed for certain cohorts if vaccination rates achieved; restrictions on activities and non-essential visitors</p>	<p>As per Level 3, with following conditions:</p> <ul style="list-style-type: none"> <li>Return to school will be based on community settings such as adults fully vaccinated and levels of community transmission</li> <li>Only vaccinated staff on site</li> <li>Students in cohorts (including split classes) starting with staggered return of priority cohorts</li> </ul>	<ul style="list-style-type: none"> <li>While on school sites, both indoors and outdoors, masks or face coverings are mandatory for all staff, and all students in Year 7 and above unless they are eating or exercising.</li> <li>Masks are strongly recommended for all students.</li> </ul>
<p><b>Level 4</b></p> <p>Learning from home encouraged; schools are open for families who need it</p>	<ul style="list-style-type: none"> <li>Families are encouraged to keep their children at home, with no student to be turned away</li> <li>Schools activate plans to support continuity of education for all students learning from home</li> <li>Study bubbles for students sitting their HSC exams</li> </ul> <p>Where students and staff are at school, Level 3 guidelines apply, and:</p> <ul style="list-style-type: none"> <li>No community use (except early childhood services)</li> <li>No canteens</li> </ul>	<p>Schools in identified local government areas of concern are operating under Level 4 settings.</p> <ul style="list-style-type: none"> <li>Requirements for authorised workers in an LGA of concern remain in place. Staff must not leave their LGA for work unless they:             <ul style="list-style-type: none"> <li>had at least 1 dose of a COVID-19 vaccine or provide evidence of a medical exemption</li> <li>have registered their travel with Service NSW.</li> </ul> </li> <li>Staff who live outside but work in an LGA of concern will need to register their travel.</li> </ul> <ul style="list-style-type: none"> <li>While on school sites, both indoors and outdoors, masks or face coverings are mandatory for all staff, and all students in Year 7 and above unless they are eating or exercising. Masks are strongly recommended for all students.</li> </ul>