

TORONTO HIGH SCHOOL

Field Avenue TORONTO NSW 2283 PO Box 180 TORONTO NSW 2283 toronto-h.school@det.nsw.edu.au 02 4959 1788

Parent Information for Parent Teacher Interviews 2021

Dear Parents.

Parent/Teacher interviews for Semester 2 will take place over two days.

Interviews for students Years 11 and 12:
Thursday 9 September, 8:30am – 2:30pm

Interviews for students Years 7 to 10:
Friday 10 September, 8:30am – 2:30pm

BOOKINGS OPEN: WEDNESDAY 1 SEPTEMBER AT 9AM.

BOOKINGS CLOSE: AT 5PM THE DAY PRIOR TO INTERVIEWS.

Interviews are strictly 5 minutes (Years 7 - 10) or 10 minutes (Year 11 and 12) and spaces are limited. If you require more time with a particular teacher, please arrange a separate meeting by telephoning the school on 4959 1788.

BOOKING INTERVIEWS GUIDE (1/9 – 9/9/2021)

Log into the Sentral Parent Portal with this link (https://torontohs.sentral.com.au/portal)

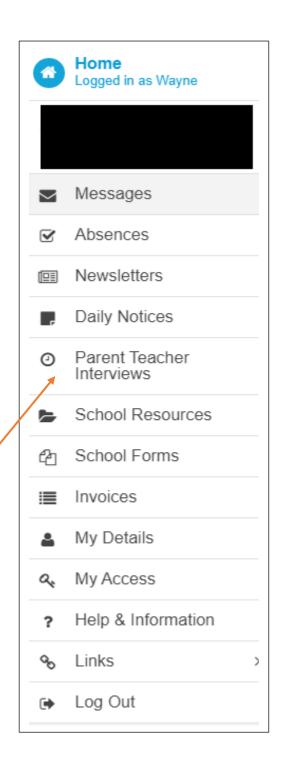
or by using the 'SENTRAL STUDENT AND PARENT PORTAL LOGIN' link on the front page of the Toronto HS website. (https://toronto-h.schools.nsw.gov.au)

If you have not created an account or linked your student using an access key, please do so before proceeding.

Instruction guide found at:

(https://toronto-h.schools.nsw.gov.au/quick-links.htm/) Found at bottom of page under heading General.

Select the **PARENT TEACHER INTERVIEWS** option from the left side of the portal screen





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Click on 'SELECT TIMESLOTS' -Select Timeslots to see available times for interviews for each of your Test student's teachers. Session date: 26/08/2021 **NOTE:** You will only have 10 minutes from when you Session duration: 5 minutes click 'SELECT TIMESLOTS' to choose your meeting Registration open until 25/08/2021 17:00 times before the selection session times out. Maths Advanced: 11MADV201 Mrs Dinnery Choose a timeslot from the available sessions for 09/09/2020 Wed each teacher you wish to have an interview with. Times that are greyed out are already booked or used ○4:00nm ○ 5:00pm 4:30pm by the teacher for a short break. If you do not want an ® 4:05pm 4:35pm ○ 5:05pm interview with a particular teacher click on ○4:10pm ○ 5:40pm ○ 4:40pm ○ 5:10pm 'NOT ATTENDING' -○4:15pm ○ 4:45pm ○ 5:15pm O 5:45pm ○4:20pm ○ 4:50pm ○ 5:20pm ○ 5:50pm ○ 4:55pm ○ 5:25pm ○ 5:55pm Once all selections are made you need to click 'SAVE BOOKINGS' at the bottom of the screen and this will return you to the interview screen and display all booked sessions Selected appointments for you. You will also be sent an email with your • 26/08/2021 Thu 9:00am with Mr FINCH for Crystal booking details, please check your junk/spam if it (11AH7A) does not appear. Save Bookings



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Connecting to Zoom meetings from Sentral Parent Portal

Log into the **Sentral Parent Portal**

Select Parent Teacher Interviews on left hand side

The Parent Teacher Interviews you have booked will be displayed here. For each interview there is an option to **copy meeting link** and **join** meeting

Each teacher has a unique ID and passcode embedded in the link. Press **Join** and go directly to the selection course teacher.

Note: Zoom must be installed prior to selecting **Join**.

Go to https://zoom.us/support/download to download and install zoom.

You can also use the **Copy LINK** option to insert the correct link directly into the address line of an internet browser

